

# PUNJAB MASSTRANSIT AUTHORITY

## PAKISTAN METROBUS SYSTEM

### Minutes of Meeting

Agenda	Clarification Meeting For Proposal For Pre-Qualification Of Contractors For Installation / Maintenance Of Electrical & Mechanical Works In Masstransit Systems In Lahore, Rawalpindi-Islamabad And Multan.		
Date:	04-08-2021 (15:00 hrs)		
Venue	Committee Room, 5 <sup>th</sup> Floor, PMA Building, Haider Road, Saddar, Rawalpindi	Chair:	Ms. Shumaila Mohsin, Manager Operations (Technical), PMBS

#### List of Participants:

1. Ms. Shumaila Mohsin, Manager Operations (Technical), PMBS
2. Mr. Muhammad Umar, Assistant Manager (Mechanical), PMBS
3. Mr. Muhammad Urfan Ullah, Assistant Manager (Electrical), PMBS
4. Mr. Shoukat Ali, Assistant Manager (Security), PMBS
5. Mr. Naeem Saleem, Accounts Assistant, PMBS
6. Mr. M.Abdullah, M/s Excelsior Environmental and Engineering Solutions Pvt. Ltd.
7. Mr. Asfand Ali, M/s. Spark Engineering Services.
8. Mr. Zahid Mehmood, M/s. Buisness Excellence Pvt. Ltd.
9. Mr. Farooq Qureshi, M/s. Al Bario Engineering Pvt. Ltd.
10. Mr. Hamid Ali, M/s. Dynamic Engineering Solutions.
11. Mr. Ahmed Raza, M/s. CMC Engineering Services.
12. Mr. Baber Malik, M/s. Pro-Tech Solutions.
13. Mr. Ali Raza, M/s. MESI Enterprises.
14. Mr. Ghulam Sarwar, M/s. Textronics Engineering.

#### DECISIONS / DISCUSSIONS

The meeting started at 1500 hours. The Manager Operations (Technical), PMBS formally welcomed the participants and started the meeting. She gave a brief presentation on the salient features of the project. Question and Answer session was conducted afterwards. Details of Question and PMA's Response is attached at **Annex-A**. The meeting ended at 1600 Hours with a note of "Thanks"

**CLARIFICATION MEETING ATTENDANCE SHEET**

**TENDER** INVITATION FOR PROPOSAL FOR PRE-QUALIFICATION OF CONTRACTORS FOR INSTALLATION / MAINTENANCE OF ELECTRICAL & MECHANICAL WORKS IN MASSTRANSIT SYSTEMS IN LAHORE, RAWALPINDI-ISLAMABAD AND MULTAN

**ATTENDANCE SHEET**

**Place:** Conference Room, PMA Office, 3<sup>rd</sup> floor, Haider Road, Saddar, Rawalpindi **Date:** 4<sup>th</sup> July 2011 **Time:** 3:00 PM

Sr. No.	Name of Organization	Name of JV Partner (If any)	Representative's Name & Designation	Contact No.	Email Address	Signature
1	Excelsior Engineering Solutions		M. Adnan Ullah (EO)	0321-502502	abdullah.asad.usman@gmail.com	
2	Spaul Engineering Services		Asfand Ali B-D	0302-9482315	asfand.ali53@gmail.com	
3	Business Excellence Pvt Ltd		Zahid Mehmood BDM	03009488856	Zahid.mehmood@BE-PK.com	
4	AEPL		FAROOQ Qureshi	0300-8550222	Farooq@aepl.com.pk	
5	Dynamic Engineering Logistics Solutions		Hamid Ali Manager operations	0345-2030157	Hamid.Dellofficeinfo@gmail.com	
6	CMC Engineering Services		Ahmed Raza P.E	03099480117	as84014@gmail.com	
7	Project Solution		Baber Malik	0307-500084	babers.hakim@protech.pk	
8	MEGA ENGINEERING		Ali Raza	0300-033448	ali@megaproject.com	
9	Textronics Engineering		Qudus Sarwar	0334-4117780	Qsarwar@textronics.com	

Sr. No.	QUERIES / COMMENTS	PMA'S RESPONSE
<b>M/S. SPARK ENGINEERING SERVICES</b>		
1.	What if a company is incorporated in year 2020, then how will company justify its returns of last two years?	Financial statement is a part of Income tax returns and ITR for a tax year 2020-21 can be submitted after 30 <sup>th</sup> June, 2021.
2.	What will be the response of PMA if a firm registration/ re-newel case is pending for approval at PEC office due to upcoming PEC elections?	The bidder may attach valid documentary proof of case submission for firm's registration at PEC office.
3.	How company will justify its residential projects?	The bidder may attach work completion of residential projects.
4.	Which company letter pad will be used for document submission in case of JV?	Each JV member will use its own letter pad for documentation.
5.	Is PMA Building (Rawalpindi) works also included in this PQ document?	Yes.
<b>M/S. ALBARIO (PVT) LTD.</b>		
6.	If we get qualified, can we participate for one station, e.g.. only Multan or Lahore?	This PQ is applicable for all Masstransit Systems as elaborated in Clause No. 4 of this PQ document. However, after PQ tenders will be invited separately. The qualified bidder may apply at its convince.
7.	Can we add JV partners after the PQ?	No.
8.	Will PMA consider the experience of Masstransit only or other experience will also be considered?	Please refer to PQ document Clause No. 5.3 & 5.4 Table-2 (evaluation criteria). Experience of Masstransit system and for other projects is considered separately.
9.	If we win more than one projects, will the works be executed simultaneously or one by one?	Each tender will be executed separately. The bidder has to work simultaneously if he wins more than one projects at a time.
<b>M/S. DYNAMIC ENGINEERING AND LOGISTICS SOLUTION</b>		

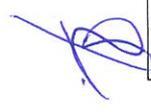
10.	At Page#18, Category-I (applicant eligibility) point no. 11, financial soundness, for average turnover documents required is income tax return of last two years but category-II, only valid financial statement for the last three years are required. Can we attach bank statement as prove of financial soundness? Income tax return can not only show the financial soundness of a company.	No. Bank Statements of the bidder can't be entertained in this regard. The bidder may submit income tax return or audited financial statements.
<b>M/S. CMC ENGINEERING SERVICES</b>		
11.	If a bidder submit application for PQ in both categories and get qualified for Category I, either he will be eligible for Category II tenders?	No.
12.	After PQ, can Lahore bases company submit tenders for other stations (i-e Rawalpindi & Multan)?	Yes. A bidder may participate in all tenders related to LMBS, PMBS, MMBS and OLMTS.
<b>M/S. PROTECH SOLUTIONS PVT. LTD.</b>		
13.	How shall business be awarded keeping post qualification stage?	At this PQ stage, only technical evaluation of the bidders is considered. However, after PQ process only financial proposal will be invited to qualified bidders as per need of PMA.
14.	As per PQ document a bidder will take only one contract if it is awarded. Can he participate in more than two contracts?	Please refer to clause No. 9.1 of PQ document; a qualified firm or a member of a qualified JV may participate only in one bid for the contract. If a firm submits more than one bid, singly or as a JV, all bids including that bidder will be rejected.
15.	If any bidder qualifies for Category-II, shall he be qualified for Category-I?	Yes. The Clause No. 4.8.2, will be amended and read as follows: <b>Category 2:</b> General maintenance contracts (GMC) upto PKR 25 million.
<b>M/S. MESI ENTERPRISES</b>		
16.	Is RMCS works included on scope of works of PQ document?	Yes, Please refer to clause No. 4.4 (a) of PQ document. SCADA/RMCS works are included in Scope of Works.
17.	PEC has extended the expiry date of firm's registration licences for two months (i-e 30 <sup>th</sup> August, 2021). Does PMA will consider it?	Yes, bidder has to attach valid documentary evidence of PEC letter of extension.

18.	Is O&M works of Escalators, Elevators, Gensets and PSD are also included in the scope of works of the PQ document?	No.						
<b>M/S. EXCELSIOR ENVIRONMENTAL &amp; ENGINEERING SOLUTIONS PVT. LTD.</b>								
19.	With regards to income tax filings and audit reports to be completed mid of august-2021?	Income Tax Return for Tax Year 20-21 can be filed and submitted. The bidder may submit ITR before closing date of PQ.						
20.	Residential solar projects prove of payments can be considered for this PQ?	Yes, bidders have to attach work completion certificates.						
21.	Work orders can be accepted as prove for this PQ document?	No, bidders have to attach work completion certificates along with Purchase Orders.						
<b>M/S. BUSINESS EXCELLENCE PVT. LTD.</b>								
22.	Can we apply specifically for one or more sites?	No, Please refer to clause No. 4.3 of PQ document. This PQ is valid for all Masstransit projects (i-e LMBS, PMBS, MMBS, OLMTS and any other new projects).						
23.	Will the payments be made on monthly basis or upon completion of the contract?	Payments will be made as follows: <ul style="list-style-type: none"> <li>For Category I (Short Maintenance Contracts upto 2 million), payments will be made on completion of works.</li> <li>For Category II (General Maintenance Contracts upto 25 million) payments may be claimed after 30% completion of works.</li> </ul>						
24.	If a company is located in one city, can it apply for other stations (i-e Rawalpindi/Islamabad, Lahore and Multan)	Yes, after PQ the bidder may participate in all maintainace tenders which will be invited separately (LMBS, PMBS, MMBS & OLMTS)						
<b>M/S. VIZO ENGINEERING</b>								
25.	Is SECP registration necessary for eligibility in Category 2?	No. Registration with SECP is not necessary in category 2. At page 19, the Clause 10.2 (2) will be amended and read as follow: <table border="1" style="width: 100%; margin-top: 10px;"> <thead> <tr> <th style="width: 10%;">Sr. No.</th> <th style="width: 40%;">Evaluation Criteria</th> <th style="width: 50%;">Documents Required</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">2</td> <td>Registration of Sole Proprietor/AOP/Firm</td> <td>Valid Registration Certificate of Sole Proprietor/AOP/Firm</td> </tr> </tbody> </table>	Sr. No.	Evaluation Criteria	Documents Required	2	Registration of Sole Proprietor/AOP/Firm	Valid Registration Certificate of Sole Proprietor/AOP/Firm
Sr. No.	Evaluation Criteria	Documents Required						
2	Registration of Sole Proprietor/AOP/Firm	Valid Registration Certificate of Sole Proprietor/AOP/Firm						

26. At Page No. 19 of Clause 10.2, Point # 8 should be related to Registration with SECP as elaborated in Page # 14, Table # 2, and Sr. No. A(1)

Yes, SECP registration instead of organizational structure will be marked. The Clause 10.2(8) will be amended and read as follows:

Sr. No.	Evaluation Criteria	Documents Required
8	Registration with SECP (In case of JV applicable any one members)	Registration Certificate with SECP



**ERRATUM-01**  
**PRE-QUALIFICATION**  
**OF CONTRACTORS**

**FOR**

**MAINTENANCE OF**  
**ELECTRICAL/MECHANICAL WORKS IN**  
**MASSTRANSIT SYSTEMS IN LAHORE,**  
**RAWALPINDI-ISLAMABAD AND MULTAN**



\_\_\_\_\_ 2021



**PUNJAB MASSTRANSIT AUTHORITY**  
**GOVERNMENT OF PUNJAB, PAKISTAN**

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URL: [www.pma.punjab.gov.pk](http://www.pma.punjab.gov.pk)

*Handwritten signature or initials in blue ink.*

# **ERRATUM -01 TO THE TENDER DOCUMENT**

As per clarification meeting held dated 04/08/2021; the following Addendum No. 01 is hereby issued; which shall form a part and parcel of the original document titled

## **“PRE-QUALIFICATION OF CONTRACTORS FOR MAINTENANCE OF ELECTRICAL / MECHANICAL WORKS IN MASSTRANSIT SYSTEMS IN LAHORE, RAWALPINDI ISLAMABAD AND MULTAN”**

Issued and uploaded on August 09, 2021. The contents of this addendum shall supersede/replace page 19 of the original RFP Document, and shall be read as part of the RFP document uploaded on the following websites;

[www.pma.punjab.gov.pk](http://www.pma.punjab.gov.pk)

The aforementioned modified pages are hereby attached with this addendum with changes as highlighted text.



## 10.2 Category-2

1	Letter of Application (Annex A)	
<b>APPLICANT'S ELIGIBILITY</b>		
	<b>ELIGIBILITY CRITERIA</b>	<b>DOCUMENTS REQUIRED</b>
2	<i>Registration with SECP of Sole Proprietor/AOP/Firm</i>	Valid Registration Certificate of Sole Proprietor/AOP/Firm with Security and Exchange Commission of Pakistan. (In case of JV applicable any one members)
3	<i>Must have relevant experience for at least three years</i>	Applicant's Registration Record. In case of JV, any one member meeting the quoted experience is acceptable.
4	<i>Applicant's Registration with Pakistan Engineering Council (PEC) in at least C6 Category in any code relevant to Electrical and/or Mechanical Works.</i>	Applicant's Registration Certificate with PEC in at least C6 category in the relevant code. In case of JV, any one member meeting the criteria is acceptable.
5	<i>Applicant registration with Income tax department. This applies to all members in case of JV</i>	Applicant's Income Tax Registration Certificate. In case of JV, each member has to provide its certificate.
6	<i>Applicant declaration that it has never been black listed with any Government Organization.</i>	Applicant's Declaration on 100 Rs Stamp Paper. In case of JV, each member has to provide separate declaration
<b>APPLICANT'S EVALUATION</b>		
7	Form A2	
	<b>EVALUATION CRITERIA</b>	<b>DOCUMENTS REQUIRED</b>
<i>ORGANIZATIONAL PROFILE</i>		
8	<del>Organizational structure</del> Registration with SECP (In case of JV applicable any one members)	<del>Company Organogram</del> Registration Certificate with SECP
9	<i>Years of Registration of firm with PEC</i>	Registration Certificates with PEC against quoted number of years. In case of JV, any one member meeting the criteria is acceptable.
10	<i>Income Tax Payer since number of years</i>	Income Tax Returns against quoted number of years. In case of JV, any one member meeting the criteria is acceptable.
<i>EXPERIENCE RECORD</i>		
11	<i>Total worth of the projects in PKR Millions, of similar nature i.e. Supply / Installation / Testing / Commissioning / Maintenance of Electrical/Mechanical Works, completed in last 05 years or since organization's inception whichever is earlier. (In case of projects completed as JV, only the share of the bidder in that JV will be accounted for</i>	1) Form A3 mentioning each Project details. Use additional forms in case projects are more than 1 2) Completion Certificate / Letter of Acceptance / Certificate of Payment or any other valid evidence