

The Punjab Masstransit Authority

Record of Meeting

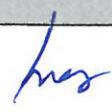
Agenda	PROCUREMENT OF MARKETING FIRM FOR LEASING OF CORRIDOR SPACES, INFRASTRUCTURE AND BUSES FOR NON-FARE REVENUE GENERATION FOR METROBUS SYSTEM AND FEEDER ROUTES		
Date:	15-05-2019		
Venue	Committee Room, Punjab Metrobus Authority	Chair:	Mr. Muhammad Ozair, General Manager Operations, PMA

List of Participants:

1. Mr. Rizwan Aziz, Manager Operation (Technical), PMA
2. Mr. Obaid Ullah jan, Financial Specialist, PMA
3. Mr. Akram Khan, Munawar Engineering Works.
4. Mr. Sheriar Hassan, Daewoo Pakistan Bus Service
5. Mr. Mohamin Danish, Daewoo Pakistan Bus Service
6. Mr. Bilal Khalid, Adsells Biz
7. Mr. Awais Mahmood, Adsells Biz

DECISIONS / DISCUSSIONS

The meeting started at 1500 hours. The General Manager Operation, PMA formally welcomed the participants and started the meeting. Question and Answer session was conducted afterwards. Participants has identified certain anomalies in RFP which were fixed as erratum attached at **Annex A**. The list of participants is attached as **Annex B**. The meeting ended at 1630 Hours with a note of "Thanks"



**PROCUREMENT OF MARKETING FIRM FOR LEASING OF CORRIDOR SPACES, INFRASTRUCTURE AND BUSES FOR NON-FARE REVENUE GENERATION FOR METROBUS SYSTEM AND FEEDER ROUTES IN MULTAN-
ERRATUM NO. 1**

The following erratum is issued to fix minor printing mistakes: -

Page No. of RFP	Relevant Section	Sub – Section	Clause
6	Clause 3	3.11	“Marketing Service Provider (MSP)” or “Successful Bidder” or “Licensee”: The one technically qualified bidder with lowest financial bid <u>highest quoted Minimum Assured Earned Revenue (MAER)</u> , who has the probability of award of Contract titled “The Procurement of Marketing Firm for Leasing of Corridor Spaces, Infrastructure and Buses for Non-Fare Revenue Generation for Metrobus System and Feeder Routes in Lahore”, subject to necessary approvals and applicable policies.
20	Clause 8.1	8.1.17	Implement the Service Level Agreement and Levy penalties in case of deficiencies in performance.
21	Clause 8.2	8.2.1.11	Submit leasing / advertising / <u>service</u> plan, within 30 working days of the receipt of Letter of Award (LOA), specifying details regarding structural design, type, material and size specifications of all background supports of advertisements
25	Clause 9	9.3	The successful Bidder shall be required to pay the minimum guaranteed payments in quarterly equal installments in advance by the first date of the start of the relevant quarter, which will be valid after 1st quarter <u>thirty (30) days</u> from the signing of contract/LOA whichever is earlier.
71	Annexure H	ITEM 5	Percent Share of Marketing Firm in revenue in excess of TR (YExcess) = $\frac{\text{Actual Revenue} - \text{Target Revenue}}{\text{Total Revenue}}$
		Note 2	Highest value of “MAER” will determine the successful bidder, provided mandatory requirements are met and bidder has qualified technical evaluation successfully. The bidder must meet the Target Revenue Total Revenue in each period.
80	Annexure O	Point 11	The Tariff for Electricity (including the backup Electricity supply) to be charged from the MSP shall be as per unit rate

			decided by the Owner, which at present is Rs. 25 35 per Unit (KWH) and is subject to change from time to time depending on the changes in MEPCO Tariff and Diesel Prices.
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ATTENDANCE SHEET

PROCUREMENT OF MARKETING FIRM FOR LEASING OF CORRIDOR SPACES, INFRASTRUCTURE AND BUSES FOR NON-FARE REVENUE GENERATION FOR METROBUS SYSTEM AND FEEDER ROUTES IN LAHORE, RAWALPINDI/ISLMAABD AND MULTAN

ATTENDANCE SHEET						
Place: Committee Room, PMA Office, 5th floor, Arfa Software Technology Park, Lhr		Date: 15/05/2019		Time: 3:00 PM		
Sr. No.	Name of Organization	Name of JV Partner (if any)	Representative's Name & Designation	Contact No.	Email Address	Signature
1	Minkawot Engineering		Akshay	0303-4145373	minkawotengr@gmail.com	[Signature]
2	Daewoo Pakistan Express Bus Service Ltd.		SHERIAR HASSAN	0333-4355550	sheriar.hassan@daewoo.com.pk	[Signature]
3	//		MOHAMMAD DANISH	0335-7509226	MOHAMMADANISH.LE@Daewoo.com.pk	[Signature]
4	Adcells	Bilal Khalid		0302-8488000	bilal@adcells.biz	[Signature]
5	//	Away Mahmood		0302-8488004	away@adcells.biz	[Signature]
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