

The Punjab Masstransit Authority

Record of Meeting

Agenda	TENDER FOR SECURITY AND SAFETY SERVICES FOR METRO RAIL TRANSIT SYSTEM ON THE ORANGE LINE IN LAHORE (FROM ALI TOWN TO DERA GUJRAN).		
Date:	04-04-2019		
Venue	Committee Room, Punjab Metrobus Authority	Chair:	Mr. Rizwan Aziz, Manager Operations (Technical), PMA

List of Participants:

1. Mr. Muhammad Imran, Deputy Manager (Security), PMA
2. Mr. Waseem Shahzad, Rehman Security Services Pvt. Ltd
3. Mr. Hashim Khursheed, Parwest Pacific Security System (Pvt.) Ltd.
4. Mr. Rafique, AJS Security Services
5. Mr. Usman Awan, Haven Security Services.
6. Mr. Faisal Ali Malik, Security 2000 (Pvt.) Ltd
7. Mr. Maj Ghulam Rasool, Secsol (Pvt.) Ltd
8. Mr. Maj Zahid Dar, Sigma Security Services (Pvt.) Ltd.
9. Mr. Amir Ayub Rana, Al-Safeero Security Services.

DECISIONS / DISCUSSIONS

The meeting started at 1500 hours. The Manager Operation (Technical), PMA formally welcomed the participants and started the meeting with a presentation on salient features of the Tender. Question and Answer session was conducted afterwards. Detailed Minutes of Meeting are attached as **Annex A**. The list of participants is attached as **Annex B**. The meeting ended at 1630 Hours with a note of "Thanks"



ANNEX- A

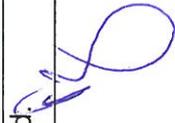
Sr. No	QUERIES / COMMENTS	PMA'S RESPONSE
A.	Parwest Pacific Security (Pvt.) Ltd	
1.	Anomaly in page numbers.	It is a typographical error. The total number of pages are 65.
2.	Acronym RSM undefined in RFP.	RSM is stand for "Resident Station Manager" as already stated in 8.2.3.10 of RFP.
3.	Ambiguity in the amount of bid.(Page 5 states Two Million and Page 5 states one Million) and some place as mentioned Five hundred thousand.	Bid Security amount is PKR One (01) Million.
4.	RSM hierarchy not mentioned.	RSM will manage the all other guards at station.
5.	Ali Town and Dera Gujira are the terminal points Orange Line. (where as Terminal points of Metro i.e. Shadra and Gajjumata are mentioned as terminals of Orange line in pg 12)	It is a typographical error. Ali Town and Dera Gujran are terminal points of Orange line.
6.	Can you confirm that security guards will be required in 3 shifts of 8 hours each?	It is clearly mentioned in RFP. Please refer to section 8.2.3.10 of RFP
7.	Please elaborate on the nature of duty for the RSM at each station, minimum qualification & years of service/experience so that it can be better understood how much each RSM would cost to the service provider	RSM should be capable to manage all activities at stations as stated in the scope of work. There is no minimum education and experience requirement in the RFP. The bidder has to evaluate such needs so as to fulfill the requirements of the RFP
8.	Please elaborate on the nature of duty for the Station Security Control Room Operator, minimum qualification & years of service/experience so that it can be better understood how much	The main duty of Station Security Control Room Operator (SSCRO) is to monitor various activities pertaining to safety and security at station through video feed from CCTV cameras and respond as and when

	each SSCRO would cost to the service provider. Please also explain if these security officers will need the technical skills to operate the CCTV machinery and how else would their nature of duty be different from the normal stationary guard.	required. . There is no minimum education and experience requirement in the RFP. The bidder has to evaluate such needs so as to fulfill the requirements of the RFP.
9.	Are we quoting the rates for 6 years (life of contract) or will there be an annual increment or increment every time the minimum wage is increased as per GOP notification.	The contract will be for six (06) years. Bidders will quote service charges on monthly basis in the Financial Bid. The monthly charges will be subjected to adjustments as per section 8.2.1.48 of the RFP.
10.	The senior level officer who will liaison between the client and the service provider mentioned in the tender document, will he be a resource which PMA will pay for or will he be on the service providers pay roll?	This mentioned resource will be provided by the service provider and he/she will be on his payroll.
11.	In the formula given in the tender document $R_n = \text{Bid value} \times F$, How do we calculate the bid value and how does this encompass the change in Minimum wage rate?	The Bid Value will be quoted by the bidder in his Financial Bid. The formula is self explanatory which calculates the Adjusted Monthly Rate based on Bid Value, New Minimum Wage Rate (MWR) and Base MWR (MWR prevailing at the time of bid submission). Prospective bidders are advised to read the section 8.2.1.48 of the RFP carefully.
12.	The 31 Walk Through gates and 31 X-ray Bags that are to be provided, are they to be provided on a leasing model as mentioned in the tender document that PMA will pay us service charges for the duration of the contract (6 years) and at the end of the 6 years the	Service provider will provide 31 walk through gates and 31X-ray bags machine to the Client. Client will pay back the machinery price to service provider in form of monthly service charges. The equipments will be handed over to PMA with complete ownership at the end of the

	ownership of the equipment will be transferred to PMA. Please confirm.	Contract.
13.	Please clarify the amount of the bid.	Please refer to Annex H-1 & H-2
14.	How will PMA decide if the rates being quoted enough to meet the compliance requirement without requesting all bidders to provide a cost sheet?	PMA has reserved price calculation and will assess the Financial Bid before issuing of LOA.
15.	The tentative commencement date of contract	Official project commencement date is 30-07-2019
16.	In the tender document under the heading of patrolling it is mentioned that patrolling vehicles will be required but it is not clear how many locations will they be required in between the stations and PMA offices, What make/brand of vehicles will be required, will they remain in the location 24 hours and how will the services be billed for (vehicle and patrolling man power separate or together under one head in the financial proposal). Please provide clarity on the requirements tagged to their locations and nature of duty of patrolling officers with these vehicles	Purpose of patrolling vehicle is to provide safety and security round the clock along the corridor to prevent potential threats such as theft, damage to property, graffiti, unauthorized advertisements etc. Number of vehicles, their patrolling frequency and make/brand will be decided by the Service Provider. The services must be performed in order to successfully meet the required outcome in line with the RFP. There will not be any separate billing for the patrolling and these services will be part of the monthly invoice.
17.	Who will own the equipment in case of termination of contract due to any reason?	Relevant Section 23.2 of the RFP modified and reiterated as under:- <i>23.2 The Services which are complete, or are scheduled to be completed by the</i>

		<p>Service Provider, within thirty working days after the receipt of such notice, shall be accepted by the Client. For the remaining services, the Client may elect:</p> <p>a) To have any portion thereof completed and delivered; and</p> <p>b) To cancel the remainder and pay the Service Provider by purchasing all equipment supplied till date by the Service Provider (taking into consideration depreciated values). For the purposes of this clause the price of equipment will include taxes, custom duties, freight charges, registration charges and the interests charged by the financing institutions.</p> <p>c) To cancel the remainder and pay the Service Provider by Paying an allowance as compensation for overheads and anticipated profit to the Service Provider, 10% of value of rest of the contract value.</p>
B.	Sigma Security Services (Pvt.) Ltd.	
18	What is total quantity of orange line stations?	Total stations are 26
19	How many guards are required for this project.	PMA has mentioned minimum guard quantity in RFP. Any additional requirement in this regard to perform in line with RFP shall be the responsibility of Service Provider.
20	What would be quantity of patrolling vehicle?	Please refer to answer to the query at serial number A(16)
C.	M/S SECSOL (Pvt.) Ltd	
21.	If any bidder quote very low rate in financial bid than PMA will accept that bid or not.	Please refer to answer to the query at serial number A(14)
D.	M/S SECURITY 2000	

22.	Wireless sets are mentioned in penalty table but not in scope. Please clarify?	It is an error. The description of relevant penalty at serial no 22 of the penalty table in Annex-A is amended as under:- <i>Security Equipment required for services only are missing / non-functional or not able to perform its intended use, inadequate in number</i> a) Wireless Handset b) Metal Detector c) Whistle/Baton/Nightstick d) Flashlights e) Others equipments included in the contract
23.	Section where underground and elevated part meet are not properly fenced and has serious threat to public life	Point noted
24.	What type of parking management system will be implemented at Anarkali station premises?	Please refer to section 8.2.3.10 (xiv)
E.	Haven Security Services	
25.	Is Station Security Control Room Operator is also included in your minimum range of guards?	Yes.
F.	AJS	
26.	Guards are either armed or un-armed	All guards will be un-armed.



ATTENDANCE SHEET

TENDER FOR SECURITY AND SAFETY SERVICES FOR METRO RAIL TRANSIT SYSTEM ON THE ORANGE LINE IN LAHORE (FROM ALI TOWN TO DERA GUJRAN).

ATTENDANCE SHEET

Place: Committee Room, PMA Office, 5th floor,
Arfa Software Technology Park, Lhr

Date: 04/04/2019

Time: 3:00 PM

Sr. No.	Name of Organization	Name of JV Partner (If any)	Representative's Name & Designation	Contact No.	Email Address	Signature
1	Reliance Security	-	Waseem Shujaat	0344-4448033	waseem.shujaat@rdmanus.com	
2	Parwest Security	-	Hashim Khurshid	03028409089	parwest@gmail.com	
3	SFSS	-	RAFIQUE	0301-2068987	maisrafique@yahoo.com	
4	A J S	-	M. Nawaz Operator Officer	03427806873		
5	HAVEN SECURITY SERVICES	-	USMAN AWAN	0323-4564292		
6	Faisal Ali Malik Security 2000	-	Faisal Ali Malik Maj Amanat	0345-4405777		
7	SECSOL PVT LTD	-	MAJOR W/ C - RASUL	03078882451	ghulam-rasul@secsolpvt.com	
8	Sigma Security Services Pvt Ltd	-	Maj (R) Zahid Daw	0336-5876761	sigmaisec@gmail.com	
9	AL-Safecore Security Services	-	Ms. Aamir Agub Rana. Asif Hashmi	0345-4408030	mo.ci@poncpk.com	