

The Punjab Masstransit Authority (PMA)

Record of Meeting

Agenda	TENDER FOR THE PROCUREMENT OF CONSULTANCY SERVICES TO CONDUCT PUBLIC TRANSPORTATION STUDIES, TRANSPORT MODELLING AND FEASIBILITY STUDIES FOR INTEGRATED BUS OPERATIONS IN LAHORE		
Date:	31-07-2023		
Venue	Committee Room, PMA	Chair:	Mr. Muhammad Ozair Shah, General Manager Operations, PMA

List of Participants

Consultant Selection Committee (CSC):-

1. Mr. Farooq Sadiq, General Manager (Finance), PMA
2. Mr. Rizwan Aziz, Manager Operation (Technical), PMA
3. Mr. Sulaiman Majeed, Section Office (NTS), Transport Department, Gopb
4. Mr. Imran Shad, Section Officer (ERT), Finance Department, Gopb

Prospective Applicants:-

1. Mr. Jamshaid Mahmood, Senior Engineer, NESPAK
2. Mr. Ahsan Iqbal, Senior Urban Planner, MMP
3. Mr. Muhammad Tahir, Senior Engineer, Indus Consultant
4. Mr. Muhammad Mubashir Moin, Technical Director, Exponent Engineers (Pvt.) Ltd.

DECISIONS / DISCUSSIONS

The meeting started at 1500 hours. Mr. Muhammad Ozair Shah, General Manager (Operations), PMA formally welcomed the participants and started the meeting.

Mr. Rizwan Aziz gave an overview of the prequalification document (PQD). Certain typo errors were pointed out in the document which are clarified as under (The sections of PQD having typo errors are italicized while errors and corrections within are highlighted) :-

1. Refer to Section 7 of Invitation to EOI which shall be read as under:-
The tender fee for obtaining EOI is PKR 2000/-. Only those applicants who have paid the fee shall be allowed to participate in the tendering process. The tender fee can be paid through Demand Draft / Pay Order/ Cross Cheque in favor of "The Punjab Masstransit Authority" "Metrobus Authority Fund Account"
2. Refer to Section 1 of the Evaluation Criteria which shall be read as under:-
The bidders in order to qualify the Technical Evaluation Criteria must score at least 10 marks in criteria at Sr. No 2 Sr. No 3, 20 marks in criteria at Sr. No 4, 1.25 marks in criteria at Sr. No 5 and 1.25 marks in criteria at Sr. No 4. Sr. No. 6
3. Refer to sub-note, Appendix 5 titled "Format for Establishing Financial Capability" which shall be read as under:-

~~Bidder~~ Applicant has to provide copies of the original audited financial statements for the last three financial years. In case the currency used in financial audited statements is not USD PKR, use the USD PKR equivalent figures required in this Form worked out by using the average exchange rate for the relevant time period obtained from xe.com. Where the financial statements are not in English, attested and notarized English-copies of the Income Statement (and Statement of Other Comprehensive Income), Balance Sheet, Statement of Cash Flows and Statement of Shareholders' Equity must be provided.

4. Refer to Terms of Reference, Section 3(6) which shall be read as under:-
Prepare detailed feasibility study document for the extension or variation of Lahore Metrobus System (Shahdara to Gajjumatta) in case it warrants for a Bus Rapid Transit (BRT), however, Client may amend / delete this task in the RFP.

Question and Answer session was conducted afterwards. Detailed Minutes of Meeting are attached as **Annex A**. The list of participants is attached as **Annex B**. The meeting ended at 0400 Hours with a note of "Thanks"



ANNEX- A

Sr. No	QUERIES / COMMENTS	PMA'S RESPONSE
Exponent Engineers (Pvt.) Ltd.		
1.	General Concern In case of an international JV Member, can part of the payment be made in US Dollar Currency directly to their international account?	No.
2.	General Concern, Page No 13 For EOI documents checklist, Is it mandatory to follow the same sequence as provided in the checklist, or same documents can be provided in the EOI document in a different sequence?	Only submission of enlisted required documents is mandatory. Sequence is up to the applicant; however, preferably document arrangement should be as such to enable easy traceability.
3.	General Concern, Page No 13 Audited Statements of last 3 years is required only from the lead member or all JV members?	JV shall be considered as single entity and financial evaluation shall be conducted accordingly. In case of JV, audited statements of any one member up to all can be submitted; however, in case of absence of audited statement of any one member or more, their turnover or net worth cannot be included in evaluation.
4.	General Concern, Page No 20 In Appendix 5, it is mentioned that Financial Capability shall be provided in USD. Is it a type error in the form or is it correct? In case of USD, what conversion rate shall be assumed?"	This is a typo error. Please refer to above section titled "Discussions / Decisions" for clarity and compliance.
5.	General Concern, Page No 20 In Appendix 5, it is mentioned that details of Chartered Accountant along with their sign, stamp and membership number are required? Is this info along with their signature/stamp mandatory? Or we can provide their details only without signature/stamp, as the audit report is already on their letterhead and contains their signature/stamp.	Applicants are required to comply with the mentioned requirements in letter and spirit
6.	General Concern, Page No 21 Please clarify, Line 5 of Appendix 6 which states: OR (Ref No _____ , copy enclosed)	This reference No. pertains to Authorized Representative who holds a nationality other than Pakistan. The applicant can mention a reference no equivalent to CNIC in the respective country of origin or

		passport number.
7.	<p>Scope of Work</p> <p>Will Punjab Metro Authority (PMA) share the study conducted in 2017 along with all data set in editable format with selected bidder for this assignment?</p>	<p>Punjab Masstransit Authority (PMA) will share earlier feasibility studies with the consultancy firm who will emerge as a successful bidder and with whom the agreement will be signed. Sharing of other relevant data shall be subject to availability with PMA, justified requirement of the consultant and decision of PMA.</p>
8.	<p>Scope of Work Page 7</p> <p>One of the outcomes of this study is to identify new IBO routes based on latest and future land developments. In this case is there any approved Future Land use-based Master Plan available for Lahore?</p>	<p>Currently, Master Plan of Lahore (2050) is under way by Lahore Development Authority. Earlier Master Plans are available in which Master Plan by JICA (2011) is most significant. The consultant shall make maximum use of available secondary data while having active liaison with the development agencies.</p>
10.	<p>Scope of Work Page 7</p> <p>It is mentioned in scope of work that 'The network scope shall include Lahore District as well as sub-urban areas keeping in view the latest and future land developments. Furthermore, it shall include towns and cities in the near vicinity with influx of daily commuters'. This has a direct impact on the extent of the study and on field surveys to be planned for the study. Hence it is requested to provide 'Area of Interest' Map for which the future forecast model needs to be developed in the Terms of Reference (ToRs) at the bidding stage.</p>	<p>Agreed. The names of sub-urban areas and connecting nearby cities shall be mentioned in Request for Proposal (RFP) for clarification of study area for the bidders.</p>
11.	<p>Scope of Work</p> <p>For financial & economic appraisals, will it be required to develop a combined appraisal for all the projects identified and / or recommended in the study or separately for each of them?</p>	<p>This shall be clarified in RFP.</p>
12.	<p>Evaluation Criteria</p> <p>Shall on-going projects be considered under evaluation criteria?</p>	<p>Yes. In that case, the worth of the similar consultancy works executed till submission date of EOI shall be considered for evaluation. The same approach shall be followed in case of consultancy contracts with scope of work having multiple disciplines.</p>
13	<p>Evaluation Criteria</p>	<p>Noted. The matter will be subject to decision and approval of the</p>

	It is suggested to include Transport Economist in the Evaluation Criteria at Proposal Stage.	Consultant Selection Committee (CSC).
14	Evaluation Criteria For Traffic Survey Engineer, minimum 10 years' experience is required which is on a very higher side. It is requested to reduce it to 5 years at EOI Stage.	Disagreed.
MMP		
1.	Can international firms participate in EOI?	Yes. International firm can participate as a single applicant in case it is locally registered in Pakistan, otherwise, they can make a joint venture with any locally registered firm that must be the lead member and have consultancy experience in transport sector.
2.	What is allocated budget to conduct this consultancy services?	PMA envisions and intends to accept value of money through open competitive bidding process.
Indus Consultant		
1.	Will the inflation factor be considered before evaluating the worth of projects completed in the past?	No.



CLARIFICATION MEETING

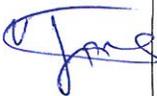
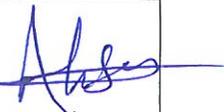
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BIDDERS ATTENDANCE SHEET

Place: Committee Room, PMA Office, 5th floor,
Arfa Software Technology Park, Lhr

Date: 31/07/2023

Time: 3:00 PM

Sr. No.	Name of Organization	Name of JV Partner (if any)	Representative's Name & Designation	Contact No.	Email Address	Signature
1	Jamshaid Mahmood NESPAK		Jamshaid Mahmood Sr. Engg.	0334-7306891	jamshaidmahmood@yaho.com	
2	Ahsan Iqbal MMP		Ahsan Sr. Urban	03437161847	ahsan.iqbal@mmpakistan.com	
3	M. TAHIR Indus Consultants		M. TAHIR Sr. Engineer	0332-4999150	mduscon@gmail.com	
4	MUHAMMAD } EXPONENT MUBASHIR } ENGINEERS MOIN } (PVT.) LTD.		MUHAMMAD MUBASHIR MOIN TECHNICAL DIRECTOR	0300-2461638	mubashir.moin@expoment.com.pk	
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