

The Punjab Masstransit Authority

Record of Meeting

Agenda	TENDER FOR SECURITY AND SAFETY SERVICES FOR METROBUS SYSTEM IN LAHORE.		
Date:	22-10-2019		
Venue	Committee Room, Punjab Metrobus Authority	Chair:	Mr. Rizwan Aziz, Manager Operations (Technical), PMA

List of Participants:

1. Mr. Muhamamd Imran, Deputy Manager Security, PMA
2. Mr. Maj Shafqat Ahmed Bhatti, GM Safety and Security Services (Pvt.) Ltd.
3. Mr. Faisal Ali Malik, Security 2000 (Pvt.) Ltd
4. Mr. Hashim Khurshaid Mirza, Parwest Pacific Security (Pvt.) Ltd
5. Mr. Ijaz Khan. M/s Protection Alpha
6. Mr. Jamshaid Iqbal, M/s Fast security and management services (pvt.) Ltd

DECISIONS / DISCUSSIONS

The meeting started at 1100 hours. The Manager Operations Technical, PMA formally welcomed the participants and started the meeting. He presented core tender requirements. Question and Answer session was conducted afterwards. Detailed Minutes of Meeting are attached as **Annex A**. The list of participants is attached as **Annex B**. The meeting ended at 0300 Hours with a note of "Thanks"

ANNEX- A

Sr. No	QUERIES / COMMENTS	PMA'S RESPONSE																																																												
1.	Kindly write down minimum requirement of guards as per the Request for Proposal (RFP) in a summarized form.	<p>The minimum requirement of staff presence as required in the RFP is summarized in the following table:-</p> <table border="1" data-bbox="1301 443 1980 1329"> <thead> <tr> <th>S#</th> <th>Category</th> <th>1st Shift</th> <th>2nd Shift</th> <th>3rd Shift</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>RSM per station</td> <td>1</td> <td>1</td> <td>-</td> </tr> <tr> <td>2</td> <td>Male Guards per station</td> <td>6</td> <td>6</td> <td>3</td> </tr> <tr> <td>3</td> <td>Female Guards per station</td> <td>2</td> <td>2</td> <td>-</td> </tr> <tr> <td>4</td> <td>PMA Office</td> <td>2</td> <td>2</td> <td>2</td> </tr> <tr> <td>5</td> <td>Control Room</td> <td>1</td> <td>1</td> <td>-</td> </tr> <tr> <td>6</td> <td>Feeder Stops / Misc other purposes</td> <td>25</td> <td>25</td> <td>-</td> </tr> <tr> <td>7</td> <td>Senior Liaison Officer / Representative</td> <td colspan="3">As required in Scope of Work</td> </tr> <tr> <td>8</td> <td>Wireless Operators</td> <td colspan="3">As required in Scope of Work</td> </tr> <tr> <td>9</td> <td>Guards at Intersections</td> <td colspan="3">As required in Scope of Work</td> </tr> <tr> <td>10</td> <td>Guards for patrolling</td> <td colspan="3">As required in Scope of Work</td> </tr> <tr> <td>11</td> <td>Guards at Ichra Station</td> <td colspan="3">As required in Scope of Work</td> </tr> </tbody> </table>	S#	Category	1 st Shift	2 nd Shift	3 rd Shift	1	RSM per station	1	1	-	2	Male Guards per station	6	6	3	3	Female Guards per station	2	2	-	4	PMA Office	2	2	2	5	Control Room	1	1	-	6	Feeder Stops / Misc other purposes	25	25	-	7	Senior Liaison Officer / Representative	As required in Scope of Work			8	Wireless Operators	As required in Scope of Work			9	Guards at Intersections	As required in Scope of Work			10	Guards for patrolling	As required in Scope of Work			11	Guards at Ichra Station	As required in Scope of Work		
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2.	Will PMA arrange the frequency of the Wireless System.	No. The Service Provider will arrange the frequency. Please refer to Clause																																																												

		8.2.1.44 of RFP.
3.	Does the Tender requires soft copy of the financial proposal to be submitted ?	No. The Clause 16.7.8 of RFP is amended as under:- <i>16.7.8 The Bidder shall enclose soft copies of the Technical Proposal and the Financial Proposals, including all Forms, Annexes, Documents, Literature, etc., in the form of scanned images and in MS Word Documents/ MS Excel Worksheets where specified / PDF/ Scanned images, with the hard copies.</i>
4.	What will be the scope of maintenance of firefighting equipment ?	The scope of maintenance is explained in Clause 8.2.1.51 of RFP. This does not include refilling of the cylinders which will be done by PMA.
5.	The number of barriers required are insufficient keeping in view the number and size of intersections and hence should be increased ?	Agreed . The Clause 8.2.2.7 of RFP is amended as under:- <i>8.2.2.7 Equip the security staff with Red-Tape and Traffic diverging cones for the safety and smooth running of Metrobus operation during any kind of special circumstances. Security staff shall also furnish and deploy such instruments including but not limited upto eight 22 sets of movable road barriers of standard size (8'-10') and tyre killers to block the corridor during any emergency situation as per directions of the Client.</i>
5.	Amend Clause 16.5.7 regarding amount of tender security.	Agreed . The Clause 16.5.7 of RFP is amended as under:- <i>16.5.7 Copy of Demand Draft / Pay Order/ Tender Security Form (Annexure-M): Tender Security of PKR Five Hundred Thousand Eleven Lac, Twenty Thousand Only (PKR 1.12 Million vide clause 18 (Tender Security) of tender document).</i>

ATTENDANCE SHEET-CLARIFICATION MEETING

TENDER FOR SECURITY AND SAFETY SERVICES FOR METROBUS SYSTEM IN LAHORE (SHAHDARA TO GAJUMATA)

ATTENDANCE SHEET

Place: Committee Room, PMA Office, 5th floor,
Afra Software Technology Park, Lhr

Date: 22/10/2019

Time: 11:00 AM

Sr. No.	Name of Organization	Name of JV Partner (if any)	Representative's Name & Designation	Contact No.	Email Address	Signature
1	Security 2000 Private	—	Faisal A.Q. Malik	0345-4444080	parwest@gmail.com	
2	Parwest Pacific Security Pvt Ltd.	—	Mashoon Khan Mngt	8329840989	parwest@gmail.com	
3	Safety & Security Services (Pvt) Ltd	—	Majid Shafiq Ahmed Bhatti	0322-4890994	Lhu@SSS.com.pk	
4	PROTECTION ALPHA	—	M NTA Khan Jamshaid Iqbal	03215852487 6313-1703168	babar@alpha-protection.com www.protectionalpha.com	
5	Fast Security and Monitoring Services (Pvt) Ltd	—	Jamshaid Iqbal	6313-1703168	ASYS.Pvt.Ltd@gmail.com	
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