

PUNJAB MASSTRANSIT AUTHORITY

PAKISTAN METROBUS SYSTEM

Minutes of Meeting

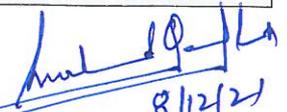
Agenda	Pre bid meeting for Security and Safety services for Pakistan Metrobus System (PMBS) in Rawalpindi-Islamabad (Saddar to Pak Secretariat)		
Date:	02-12-2021 (11:00 AM)		
Venue	Punjab Masstransit Authority, 5th Floor, Arfa Software Technology Park (ASTP), 346-B Ferozpur Road, Lahore.	Chair:	Mr. Ozair Shah, General Manager Operations, PMA

List of Participants:

1. Mr. Ozair Shah, General Manager Operations, PMA.
2. Ms. Nabila Javed, General Manager Finance, PMA.
3. Ms. Shumaila Mohsin, Manager Operations (Technical), PMBS.
4. Mr. Shoukat Ali, Assistant Manager (Security), PMBS.
5. Mr. Maj.(R) Fayyaz, AGL (Pvt.) Ltd.
6. Mr. Wajid Khursheed, Watch and Watch guard (Pvt.) Ltd.
7. Mr. Maj.(R) Sarwar, Safety and security services (Pvt.) Ltd.
8. Mr. Maj.(R) Khalid Nawaz Abbasi, Eagle security Guard (Pvt.) Ltd.
9. Mr. Sher Ali Malik, Security 2000 (Pvt.) Ltd.
10. Mr. M Sajjad, Fiaz Sharif Construction Company

DECISIONS / DISCUSSIONS

The meeting started at 1100 hours. The General Manager Operations, PMA formally welcomed the participants and started the meeting. He gave a brief presentation on the salient features of the project. Question and Answer session was conducted afterwards. Details of Questions and PMA's Response is attached at **Annex-A**. The list of participant is attached at **Annex-B**. The meeting ended at 1230 Hours with a note of "Thanks"


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COMMITTEE MEMBER ATTENDANCE SHEET

TENDER **INVITATION FOR BIDS FOR SECURITY AND SAFETY SERVICES FOR PAKISTAN METROBUS SYSTEM (PMBS) IN RAWALPINDI-ISLAMABAD (SADDAR TO PAK SECRETARIAT)**

ATTENDANCE SHEET

Place: Conference Room, PMA Office, 4th floor,
Arfa Software Technology Park, 346-B, Ferozpur Road, Lahore

Date: 00-Nov-21

Time: 11:00 AM

Sr. No.	Committee Members	Contact No.	Email Address	Signature
1	Mr. Ozair Shah, Chairperson	0343-8880833	ozair@galax.com	
2	Ms. Nabila Javed, Member	0333-4118857	Ms. Nabila Javed nabildm@gnail.com	
3	Ms. Shumaila Mohsin, Member	0346-2324258	shumailasv@gmail.com	
4	Mr. Shoukat Ali, Member	0333-2340678	shoukat.ali.Pma.Pmbs@gmail.com	
5	Mr./Ms. Representative of Transport Department, GoPb	—	Absent	—
6	Mr./Ms. Representative of Home Department, GoPb	—	Absent	—

CLARIFICATION MEETING ATTENDANCE SHEET

TENDER **INVITATION FOR BIDS FOR SECURITY AND SAFETY SERVICES FOR PAKISTAN METROBUS SYSTEM (PMBS) IN RAWALPINDI-ISLAMABAD (SADDAR TO PAK SECRETARIAT)**

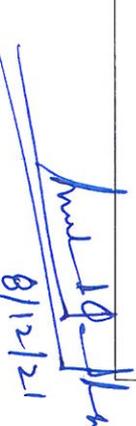
ATTENDANCE SHEET

Place: Conference Room, PMA Office, 5th floor, Arfa Software Technology Park, 346-B, Ferozpur Road, Lahore Date: 2-Dec-21 Time: 11:00 AM

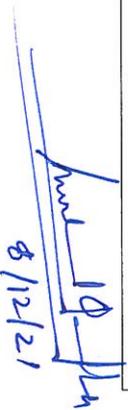
Sr. No.	Name of Organization	Name of JV Partner (if any)	Representative's Name & Designation	Contact No.	Email Address	Signature
1	AGL (Pvt) Ltd	NIL	Majid Farooq	0300-7078213	mass1h1@askar.com	Farooq
2	Watek and Under Ground Rail Security Pvt. Ltd.	MPS	Majid Farooq	0335-451650	undergroundrailsecurity.com	Majid Farooq
3	Safety & Security SSS	NIL	Majid Farooq	0300-22221753	chore.555.com.pk	Majid Farooq
4	Eagle Security Guards Pvt. Ltd.	NIL	Majid Farooq	0336-5620812	isbesg@hotmail.com	Majid Farooq
5	Security 2000	NIL	Majid Farooq	0308-888116	sherafiresecurity2000.com	Majid Farooq
6	Fire Smart	NIL	M. Sajjad	0300-787776		M. Sajjad
7						
8						
9						

M/s. AGL (Pvt.) Ltd.

Sr. No.	QUERIES / COMMENTS	PMA'S RESPONSE
01	Inspection vehicle 1300 CC sedan car, would it be free or on payment?	Its part of scope of work and service Provider will provide it. All cost will be borne by service Provider during the course of contract.
02	What will be the make and model of Patrolling vehicle?	Make and model is not specific but model of vehicle should not later than 2021.
03	Who will provide equipment mentioned in RFP i.e. Red tape, Traffic divergence cones, Road blocker, Barrier etc.?	The service Provider will provide all equipment mentioned in the RFP.
04	Will the Performance security be @ 10% of contract value or Annual Value?	It will be the 10 % of Annual contract value as mentioned in Clause 27.
05	Senior Liaison officer may be of which designation/Rank?	He/ She may be of any designation/Rank who can fulfill the requirement as per clause 8.2.1.44.
06	How much will be the No. of communication equipment?	It would be at all duty stations including but not limited to CCC representative, PMA officials, all PMBS stations, Corridor entry/exit points, patrolling vehicles etc.
07	Who will provide complaint portal access?	PMA will provide complaint portals and ITMIS access to the service provider.
08	When will Liquidated damages penalty be imposed?	Liquidated damages will be applicable when obligatory requirements are not fulfilled and start of services are delayed. After start of services, liquidated damages will not levied and penalties as per SLA will be applicable. Liquidated damages shall be levied as per Clause 19.
09	How dispute resolution will take place?	Dispute resolution can be resolved by mutual consent as per Clause 25.
10	What will be the penalty formula?	Penalty Amount per Incident (PKR) = (P x Monthly Contract Value) / 10000 P-value may be obtained from the Table at Annex-A. For example Any instant having P-value 1 and Monthly contract value is 10 million than


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		Penalty Amount per incident (1*1000000/10000) = 1000
11	Who will be responsible for Vehicle insurance and maintenance?	The Service provider will be responsible for all kind of maintenance, insurance and other liabilities.
<u>M/s. Watch & Watch Guard (Pvt.) Ltd.</u>		
Sr. No.	QUERIES / COMMENTS	PMA'S RESPONSE
01	Who will be responsible for Social security, EOBI, PESSI, Insurance and minimum wage rate?	The Service Provider will be responsible for all payments.
02	Will minimum wage rate be followed?	Yes, as per Punjab Govt. notification.
03	Will female staff be required after 10 PM?	Yes, female staff will be required till the closing of Operation.
04	Which Authority will provide neither Black listed nor defaulted certificate?	The service provider will provide certificate on their company's letterhead.
<u>M/s. Security 2000 (Pvt.) Ltd.</u>		
01	Will Four leaves per month applicable to all station staff?	Yes, all Govt. laws are applicable.
<u>M/s. Fayaz Sharif & Co.</u>		
01	Will contract price be enhanced or not?	Yes, as per formula given in Clause 8.2.1.51.
02	Who will be responsible regarding the damages during Riots?	It will be dealt under force majeure.
03	Will there be any room available for Security staff at stations?	No, however the service provider may place Almira/Cabinets at stations on designated places.


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