

The Punjab Masstransit Authority (PMA)

Record of Meeting

Agenda	PRE BID MEETING RENTING OUT PREMISES FOR ADVERTISING / MARKETING OF PAKISTAN METRO BUS SYSTEM (PMBS) (RAWALPINDI-ISLAMABAD) FROM KACHEHRI STATION TILL SHAHEED-E-MILLAT STATIONS		
Date:	20-10-2026		
Venue	Committee Room, PMA	Chair:	Mr. Sajawal Shahzad Bhatti Executive Director (P&D), PMA

List of Participants

Committee Members:

1. Mr. Sajawal Shahzad Bhatti, Executive Director (P&D), PMA
2. Mr. M. Mahfooz Hayat, Director Procurement, PMA
3. Mr. Salman Hameed, Director BD, PMA
4. Mr. M. Zia ul Islam, Deputy Director Contracts, PMA
5. Mr. Faisal Afzal, Assistant Director BD, PMA

DECISIONS / DISCUSSIONS

The meeting started at 1100 hours. Mr. Sajawal Shahzad Bhatti, Executive Director (P&D), PMA formally welcomed the participants and started the meeting.

Mr. Faisal Afzal, Assistant Director BD, gave an overview of the Tender.

Question and Answer session was conducted afterwards. Detailed Minutes of Meeting are attached as **Annex A**. The list of participants is attached as **Annex B**. The meeting ended at 12:15 Hours with a note of "Thanks"

ANNEX- A

Sr. No	QUERIES / COMMENTS	PMA'S RESPONSE
1	Bidders requested to extend the Grace Period from three (03) months to at least six months	It will be deliberated and due considerations will be issued through Addendum to bidding documents.
2.	Bidders requested a complete waiver of the Guaranteed Minimum Rent until the required No Objection Certificate (NOC) is formally issued by the CDA.	It was responded that 6-month grace period is considered sufficient time to obtain the NOC, and any further authority-related delays beyond this period will be entertained in accordance with the terms and conditions set in the signed contract.
3.	The bidder requests that the initial contract duration be increased from three (03) years to five (05) years, with an option for an additional five (05) year extension (5 + 5 years), instead of the proposed 3 + 2 years structure.	In consideration of the bidder's submission and due justifications provided by the bidders, it is agreed to consider the proposal as per provided rational. If there is any change an Addendum to bidding documents will be issued accordingly.
4.	Clarification was sought regarding the evaluation criteria for responsive bidders specifically, whether proposals will be assessed based on the per-square-foot rate or the Guaranteed Minimum Rent	As stipulated in the bidding documents, proposals will be evaluated based on Highest evaluated responsive bid, with financial ranking based on the Year-1 Minimum Guaranteed Monthly Amount (G), subject to all mandatory requirements and the reserve rate.

ANNEX- B

PRE BID MEETING BIDDER ATTENDANCE SHEET					
RENTING OUT PREMISES FOR ADVERTISING MARKETING OF PAKISTAN METRO BUS SYSTEM (PMBS) (RAWALPINDI-ISLAMABAD) FROM KACHEHRI STATION TILL SHAHEED-E-MILLAT STATIONS					
Place:	Committee Room, PMA Office, 5th floor, Arfa Software Technology Park, Lhr	Date:	20-Oct-26	Time	11:00 AM
Sr. No.	Bidder (Company/ Firm)	Representative's Name	Signature	Email Address	Contact No.
1	MUNAWAR ENGI:-	M. MUNAWAR KHAN			03008857996
2	Musterhaft (Pvt) Ltd	Laigja Muneer		laigjamuneer@gmail.com	0335-4270520
3	Omelet Adv.	Shoaib Ghani		shoaib@omelet.pk	0300-4126788
4	OMELET ADV	MUHAMMAD RUZWA		ACCOUNT@OMELET.PK	0336-0674588
5	Marak	Rana Muneed		immuneed@gmail	0321-9442777
6					
7					
8					
9					
10					

Procurement Committee / Tender Evaluation Committee

1. Mr. Sajawal Shahzad Bhatti, Executive Director P&D.
(Convener)

2. Mr. Mahfooz Hayat, Director Procurement.
(Member/Secretary)

3. Mr. Sheikh Muhammad Salman Hameed, Director Business Development.
(Member)

4. Mr. Zia ul Islam, Deputy Director Contracts.
(Member)

5. Mr. Muhammad Faisal Afzal, Assistant Director Business Development.
(Member)

Signature/Date

