

Punjab Masstransit Authority

Minutes of Meeting

Subject:	Pre-Bid Conference On Tender For “Development, Implementation, Operations and Long Term Maintenance of Proven Globally Deployed Automated Fare Collection and Bus Scheduling System (AFC-BSS) for Feeder Routes in Rawalpindi”.		
Date:	November 15, 2016	Time:	11:30 AM
Venue:	Committee Room, Punjab Masstransit Authority	Chair:	Mr. Muhammad Ozair Shah, General Manager Operations, PMA
Participants:	List of Participants: 1. Manager IT, PMA 2. Financial Specialist, PMA 3. IT Expert, Lahore PMA The list of prospective bidders who participated the Pre-Bid meeting is attached at Annex-A		

Question

Discussion/Decision

1. M/s Inbox Business Technologies sought clarification regarding number of routes written on page 15 of the RFP.	1. It is clarified that this is a typographical error and number of routes on page 15 are corrected in the RFP (Addendum No.1).
2. M/s Inbox Business Technologies sought clarification regarding clause 41.3 page 42 number of days for payment.	2. It is clarified that this is a typographical error and sub-clause 41.3 on page 42 is corrected in the RFP (Addendum No.1).
3. M/s NADRA Technologies Ltd. requested for extension in bid submission time.	3. After discussion with all the prospective bidders and as per their agreement it was decided that the Bid submission time will not be extended.
4. M/s Inbox Business Technologies requested to waive requirement of provisioning of service provider human resources for <u>“sale points established through collaboration with already established offices/shops”</u> and allow the service provider to use the human resources of collaborated offices/shops.	4. It is clarified that this request is not acceptable and dedicated human resource of service provider is required for sale points so as to maintain customer satisfaction and level of service. It is further clarified that sale points shall function in a dedicated manner for users of Integrated Public Transport System.

ATTENDANCE SHEET

PRE-BID MEETING ON DEVELOPMENT, IMPLEMENTATION, OPERATIONS AND LONG-TERM MAINTENANCE OF PROVEN GLOBALLY DEPLOYED AUTOMATED FARE COLLECTION AND BUS SCHEDULING SYSTEM (AFC-BSS) FOR FEEDER ROUTES IN RAWALPINDI

ATTENDANCE SHEET

Place: Committee Room, PMA Office, 5th floor,
Arfa Software Technology Park, Lhr

Date: 15/11/2016

Time: 11:30 AM

Sr. No.	Name of Organization	Name of JV Partner (If any)	Representative's Name & Designation	Contact No.	Email Address	Signature
1	Nadka	-	Ali Ameer Shakh	0335-0537773	ali.ameer@nadka.gov.PK	Ali 15/11/16
2	AMIR KIDWAI INBOX		AMIR KIDWAI - M.O.PS	0323-392202	namir.kidwai@inboxbiz.com	Amir
3	Inbox		Mustafa Bly	03233922028	mustafa.beg@inboxbiz.com	Mustafa
4	INBOX	-	MUSTASIM A.M. PrcSaha	0333 4432449	mustasim.azhar@inboxbiz.com	@AFC
5	Inbox		Ahmed Ali	0313-500035	a.ahmed@inboxbiz.com	Ahmed
6	INBOX		SALMAN SHAHEEN	03224222883	salman.shaheer@inboxbiz.com	Salman
7	INBOX		HAFIZ M. TALAL	0321-206464	HAFIZ.TALAL@inboxbiz.com	Hafiz
8	INBOX		ALI SHAMBAZ	0333-4466791	ALI.SHAMBAZ@INBOXBIZ.COM	Ali
9	Inbox		Rashid Raudhary	0331-2498863	rashid.ch@inboxbiz.com	Rashid
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Addendum No.1 to the Tender Document

Due to some clarifications required in the RFP document, the following addendum is hereby issued; which shall form a part and parcel of the original document titled

"DEVELOPMENT, IMPLEMENTATION, OPERATIONS AND LONG-TERM MAINTENANCE OF PROVEN GLOBALLY DEPLOYED AUTOMATED FARE COLLECTION AND BUS SCHEDULING SYSTEM (AFC-BSS) FOR FEEDER ROUTES IN RAWALPINDI"

, issued and uploaded on November 09, 2016. The contents of this addendum shall supersede/replace pages 15 and 42 of the original RFP document, and shall be read as part of the RFP document uploaded on the following websites:

www.pma.punjab.gov.pk

www.ppra.punjab.gov.pk

Addendum No1 to Tender Document

DEVELOPMENT, IMPLEMENTATION, OPERATIONS AND LONG-TERM MAINTENANCE OF PROVEN GLOBALLY DEPLOYED AUTOMATED FARE COLLECTION & BUS SCHEDULING SYSTEM (AFC-BSS) FOR FEEDER ROUTES IN RAWALPINDI



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7.2. Future Expansion Plans

After the successful implementation of feeder operation on **Six** (06) routes in Rawalpindi, PMA will notify more routes to expand the IPTN.

Phases	Route length (Km)	Number of Buses	Type of Buses
I	52	78	Mini Buses
II	40	60	Standard/Mini Buses
III	75	100	Mini Buses
IV	60	60	Standard Buses
Total	227	298	

8. Contract type and duration

Contract period is (06) six years, extendable based on needs, compliance to defined Service Level Agreement (SLA), audit reports, and other requirements stated in this Tender Document, and formal contract.

9. Services Required

Contractual obligations of the successful bidder's (AFC-BSS Service Provider's roles and Responsibilities):

AFC-BSS Solution Deployment and onsite technical support:

1. Develop, Install, configure, customize, deploy, thoroughly test, maintain and administer all AFC-BSS components - including all related equipment and software necessary for the smooth running of the system, with provisions of this tender document, good industry practices, applicable laws, and technical specifications of components stated in this document.
2. Provision, Install, maintain and operate a robust, scalable, secure, and efficient data communications network connecting PMA buses to the datacenter/hosting site as well as the central PMA control center.
3. Deploy suitably skilled personnel (dedicated team) for configuration/customization, installation, and prompt and efficient technical support/maintenance of all AFC-BSS components.
4. Adequate spare parts must be in place, in order to ensure uptime defined in the Service Level Agreements. Cost to be borne by service provider/successful bidder.

39. Warranty

- 39.1** The Contractor shall warrant to the Purchaser that the Goods/Services supplied by the Contractor, under the Contract are genuine, brand new, non- refurbished, un-altered in any way, of the most recent or current model, imported through proper channel, and incorporate all recent improvements in design and materials, unless provided otherwise in the Contract.
- 39.2** The Contractor shall further warrant that the Goods/Services supplied by the Contractor, under the Contract shall have no defect, arising from design, materials, workmanship or from any act or omission of the Contractor that may develop under normal use of the supplied Goods/Services.
- 39.3** Free, on site repair / replacement of defective / damaged parts and labor. Engage and deploy suitably skilled personnel for development, installation, operation and maintenance of the AFC-BSS Project, and maintenance/replacement of all related equipment/components in a timely manner and at its own cost during the course of the contract.
- 39.4** The Contractor must, within the prescribed time period, after/in anticipation of any complaint/notice, repair or replace the defective / damaged Goods/Equipment/Software/Items or parts thereof on site, without any cost to The Purchaser.

40. Execution Schedule

The Contractor shall submit an Execution Schedule, giving details of services rendered, as required under the Contract, to the Client, within five (5) days of the signing of the Contract.

41. Payment

- 41.1** The Contractor shall submit an Application for Payment (Invoice), in the prescribed form, to the Purchaser. The Application for Payment shall: be accompanied by such invoices, receipts or other documentary evidence as the Purchaser may require; state the amount claimed; and set forth in detail, in the order of the Price Schedule, particulars of the Services provided, up to the date of the Application for Payment and subsequent to the period covered by the last preceding Certificate of Payment, if any.
- 41.2** The Purchaser shall issue a Certificate of Payment, in the prescribed form, with a copy to the Contractor, verifying the amount due, within fifteen days of receipt of an Application for Payment. The Purchaser shall deduct the amount of penalties that may be levied in accordance with the SLA (Annexure-J), against the exclusive of Sales Tax amount mentioned in the Invoice and recalculate Sales Tax amount, while issuing the Certificate of Payment. The Purchaser may withhold a Certificate of Payment on account of defect(s) / short coming(s) in the services provided. The Purchaser may make any correction or modification in a Certificate of Payment that properly be made in respect of any previous certificate.
- 41.3** The Purchaser shall pay the amount verified in the Certificate of Payment within twenty one (21) days of receipt of a Certificate of Payment. Payment shall not be made in advance. The Purchaser shall make payment for the Services provided, to the Contractor, as per payment schedule through crossed cheque.
- 41.4** Payments shall be made against successful delivery of services per each Phase of the Program
- 41.5** No advance payments will be made. Monthly payments will be made on a prorated basis by the Purchaser, taking into account the number of buses and number of sale points etc for which AFC-BSS has been successfully provisioned.
- 41.6** Purchaser at its discretion may withhold the fourth invoice after commencement of Operations if the contractor fails to obtain the User Acceptance Test (UAT) from the Purchaser.