

## The Punjab Masstransit Authority

### Record of Meeting

Agenda	Pre-Bid meeting for Security And Safety Services of Pakistan Metrobus System In Rawalpindi-Islamabad (Saddar To Pak Secretariat)		
Date:	29-03-2018		
Venue	Committee Room, 5 <sup>th</sup> Floor, PMA Building, Haider Road, Saddar, Rawalpindi	Chair:	Ms. Shumaila Mohsin, Manager Operations (Technical), PMBS

#### List of Participants:

1. Ms. Shumaila Mohsin, Manager Operations (Technical), PMBS
2. Mr. Shoukat Ali, Assistant Manager (Security), PMBS
3. Mr. Brig.(R) Pervez Akbar, General Manager, M/s. Security-2000 Pvt. Ltd.
4. Mr. Zia, Section In charge, M/s Security-2000 Pvt. Ltd.
5. Mr. Raja Iftikhar, Operation Manager, M/s Strategic Guards solution Pvt. Ltd.
6. Mr. Faisal, Assistant Admin, M/s Strategic Guards solution Pvt. Ltd.
7. Mr. Salman Sajjad, Account Manager, M/s Strategic Guards solution Pvt. Ltd.

#### DECISIONS / DISCUSSIONS

The meeting started at 1100 hours. The Manager Operations (Technical), PMBS formally welcomed the participants and started the meeting. She gave a brief presentation on the salient features of the project. Question and Answer session was conducted afterwards. Detailed Minutes of Meeting are attached as **Annex A**. The list of participants is attached as **Annex B**. The meeting ended at 1230 Hours with a note of "Thanks"

**ANNEX- A**

<b>Sr. No.</b>	<b>QUERIES / COMMENTS</b>	<b>PMA'S RESPONSE</b>
<b>1. M/s Strategic Guards Solution Pvt. Ltd.</b>		
1.	Please describe that who will make plan for deployment of guards at PMBS station?	PMA has clearly elaborated that the successful bidder is solely responsible for the deployment and PMA will indicate the gap/inadequacy in the services (if any).
2.	Is there any requirement of armed guard at any PMBS Station?	No, there is no provision of any armed guard in the contract.
3.	What will be the minimum requirement of guards including Station Manager?	Clearly briefed by PMA as per RFP clause 8.2.2.10.
4.	If there is any need arises in emergency for security enhancement, Will PMA pay for it separately?	It is clarified that if such need arises the security company will manage from reserve squad no separate payment will be made.
5.	What is the procedure for penalty imposition?	Penalty will be imposed on any non-compliance of scope of work and will be settled as per clause 14 of the contract document.

**ATTENDANCE SHEET - Pre BID**  
**SECURITY AND SAFETY SERVICES FOR PAKISTAN METROBUS SYSTEM IN RAWALPINDI-ISLAMABAD (SADDAR TO PAK SECRETARIAT)**

**ATTENDANCE SHEET**

Place: Committee Room, PMA Office, 5th floor,  
 Haider road SADDAR RAWALPINDI

Date: 29-Mar-18

Time 11:00 AM

Sr. No.	Name of Organization	Name of JV Partner (if any)	Representative's Name & Designation	Contact No.	Email Address	Signature
1	strategic guards security solution (Pvt)		Raja Iftikhar operator	0300-0738234	gm.north@sgss.com.pk	
2	Security 2000		Bris (E) Pervez Akh	0333-1518261		
3	strategic guards security solution (Pvt)		Faisal (Med. Atty)	0301-4134956	<del>gm.north@sgss.com.pk</del>	
4	" "		Atiq Salmaan Sajid	0333-5653496	gm.north@sgss.com.pk	
5	Security 2000		Sec In-CH	0333-1518263		
6	Punjab's Mass Transit Authority		Ms. SHUMARA mohsin manager ops	0346-2324258	shumara@smatpma.com	
7	PMA		SHOUKAT AT 1 AM (Security)	0333-2340678	shoukat.ali@pma.punjab.gov.pk	
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